KITSILANO SECONDARY SCHOOL RENEWAL PLAN, Concept Planning Process

(091027)

TASKS	SEP 09				OCT 09				NOV 09				DEC 09				JAN 10				FEB 10				MAR 10				APR 10				MAY 10				JUN 10			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Building a Strong Foundation																																								
1. Work Program/Process Confirmation																																								
2. Base Data Assembly																																								
3. Terms of Reference VSB-PSC/KSPT/ Reporting/Project Charter																																								
4. VSB CP Steering Committee Meeting 1																																								
5. Terms of Reference Contracts: Architect/ Structural/Other Consultants																																								
6. Preparation of Handout 1																																								
7. Draft 1 of Outline Space Program Requirements for School																																								
8. Set up Kitsilano School Planning Team (KSPT)																																								
9. Preliminary Consultation • C o V Re: Infrastructure • NCLD Potential Partners/Parks Board • Discussions with City Planning Department • Musqueam First Nation Consultation																																								
10. KSPT Meeting 1 • Planning Process • Review of Community Consultation 1 (Feb/09) • Review of 21st Century Learning Requirements																																								
11. Web Page Launch																																								
12. VSB CP Steering Committee Meeting 2																																								
13. KSPT Meeting (Workshop) 2 • Issues and Opportunities • Draft 1 Space Program - "Indoor/Outdoor" • NCLD Opportunities • Planning Principles																																								
14. VSB CP Steering Committee Meeting 3																																								
CONCEPT PLANNING																																								
15. Concept Option Preparation																																								
16. VSB CP Steering Committee Meeting 4																																								
17. KSPT Meeting (Workshop) 3 • Concept Options Review • Preferred Concept Selection																																								
18. KSPT Member/Community/Other Liaison																																								
19. Presentations to Potential NCLD Partners																																								
20. VSB CP Steering Committee Meeting 5																																								
CONCEPT DEVELOPMENT																																								
21. Preferred Concept Development																																								
22. Concept Costing																																								
23. VSB CP Steering Committee Meeting 6																																								
24. KSPT Meeting 4 • Preferred Concept Review • Consultation Plan																																								
25. VSB CP Steering Committee Meeting 7																																								
26. VSB Committee 2 - Planning and Facilities																																								
27. NCLD Potential Partner Concept Development																																								
28. Handout 2, Preferred Concept Summary, Backgrounders																																								
29. KSPT Member/Community/Other Presentations																																								
30. Open House Preparation/ Adverts/Web/Survey Prep																																								
PUBLIC CONSULTATION PREFERRED CONCEPT																																								
31. Printing, Material Distribution, Media/Web Launch																																								
32. Open House																																								
33. Special Presentations																																								
34. Consultation Write-up																																								
CONCEPT FINALIZATION																																								
35. VSB CP Steering Committee Meeting 8																																								
36. KSPT Meeting (Workshop) 5 • Consultation Review and Amendments																																								
37. Full Planning Document Completion																																								
38. Handout 3 - Concept Plan Summary																																								
39. KSPT Meeting 6 • Concept Final Presentation and Sign-off																																								
40. VSB CP Steering Committee Meeting 9																																								
41. KSPT Member/Community/Other Presentations																																								
42. VSB Presentation																																								
43. Submission of Project Agreement to the Province																																								
44. Signed Project Agreement																																								

2010 Olympic Games

Spring Break

CITY SPACES

Planning | Project Management | Applied Research