

**COMPUTER STUDIES**  
**Explorations IV**  
**Grade 8/FI**  
**Word Processing Assignment**

**Due Monday, April 8th.**

**Topic : NHL or NBA Newsletter**

**Helpful Web Sites : basketball, <http://www.nba.com>,  
hockey, <http://www.nhl.com>,**

**Other Helpful materials : Sports section from the Province or  
the Sun.**

**Task :**

Create a newsletter featuring your NHL or NBA team. Try and pick at least 5 - 6 items that are interesting. Use the information from the Web site we have been using to gather your information. Make sure you include a heading for it, graphics and text. You should have at least 2 columns in your newsletter. Print it out when you have finished. It is due Monday,

April 8th., 2002. Follow the steps below:

**Steps :**

- 1. Open up a New Word Processing Document in AppleWorks**
- 2. Under Format "Insert Header", title goes here**
- 3. Use Column Function to make 2 columns**
- 4. Open up your NBA or NHL Web site**
- 5. Decide on what information to bring into your newsletter**
- 6. Copy Logo of team to place in header**
- 7. Copy Picture of a game to put into 1st. Column**
- 8. Copy text to put under picture**
- 9. Keep doing this until document is full**
- 10. Remember to put down where you took the information**
- 11. Save all the time you are working on it**
- 12. Print it out, 3 hole punch and put in your Dou Tang**