

COMPUTER STUDIES
Grade 8/FI
Email Assignment

Due March 15, 2002

Topic : Email

Name _____

Helpful Web Site : School Web site, Outlook Web Access

Task 1 : Write your Email address here _____
(10 marks)

Task 2 : Email five people in the class. Record their Email addresses here.

1. _____

2. _____

3. _____

4. _____

5. _____

(20 marks)

Task 3 : Email Mr. Brear at dbrear@sd43.bc.ca (yes) _____ (10 marks)

Task 4 : Send an Email to someone outside the class. Record their Email address here. _____ (10 marks)

Task 5 : What does it mean if you send an Email message in **CAPITAL LETTERS** ? _____ (10 marks)

Task 6 : Do you ever send hurtful or embarrassing Emails ? (Yes or No)
(10 marks)

Task 7 : How do you delete unwanted Emails ? _____
_____ (10 marks)

Task 8 : Is the Email I send, private ? (Yes or No) (10 marks)

Total _____ **Marks**