

**KITSILANO SECONDARY SCHOOL 09/10**  
 PARENT ADVISORY COUNCIL (PAC) MEETING MINUTES 01

PARENT ADVISORY COUNCIL MEETING

15 September 2009

**PRESENT:**

- Chris Atkinson, Principal; Rick Mesich, Vice-Principal; Crystal Tanfara, Vice-Principal; Giovanna Bombino, Librarian; Julie Bond, Teacher; Carrie Pitman, Counselor
- Executive members:** James Burton, Lisa Herrera, Mary Chipman, Cathy Goodban, Andrew Larigakis
- 35 PAC members total** (refer to sign-in book)

Location: Drama Studio, 7:15 pm

	<b>Minutes</b>	<b>Action</b>
1.01	-agenda tabled and adopted	Info
1.02	-minutes from previous meeting adopted	Info
1.03	-volunteers needed for PAC, e-mail to kitspac@hotmail.com	Info
1.04	-PAC executive introduced: James Burton, Chair; Mary Chipman, Vice Chair in charge of Communications; Lisa Herrera, Vice Chair; Cathy Goodban, Treasurer; Andrew Larigakis, Secretary	Info
1.05	-District PAC (DPAC) representative required for PAC executive. -Anne DeWolfe nominated as DPAC Executive. Seconded. Carried.	Info
1.06	<b>Principal's Report</b> – Chris Atkinson -Chris Atkinson is the new Principal for the school. -organization of classes in process. Maximum size for classes is 30 students. 3 Special Ed students per class max. - as in previous years, because of demographics, there are an extra 250 students on the west side of Vancouver who cannot physically fit into other schools. Up to 75 of these students will be absorbed by Kits. There will teachers hired in proportion to the number of students. Some shuffling of classes will be required. -there have been 13 new hires this year. -40-45% of the student population is now French Immersion. Projected to rise to 50% in coming years. -school currently has no initiatives planned for the Olympics. Will be getting something going. -contingency measures in place for H1N1 virus should it become an issue at the school. Pamphlet coming out.	Info          Chris
1.07	<b>Teacher and Staff introductions</b> -Vice Principal Crystal Tanfara in charge of grades 9 and 11. -Vice Principal Rick Mesich in charge of grades 8 and 10. -Principal Chris Atkinson in charge of Grade 12. -Julie Bond, Drama teacher, heads Fine Arts. Lots happening with Kits drama productions again this year. There will be a co-production with UBC Opera as well as a musical and more. Students are encouraged to get involved. No student is turned away. -Giovanna Bombino, Librarian. Programs in place to encourage reading. More boys getting involved. Library Club exists but is now full. Parents encouraged to sign up as Friend of the Library (form provided) – no obligations but helps the Library in lobbying. Only one student in the French Reading Club last year. -Carrie Pitman, School Counsellor. Counselors are available to students and parents to assist with the many issues that arise. Are busy with students and if don't answer the phone it probably means they are with a student but they will get back to you.	Info

	-Mr. Coutts was not able to attend but a report on his behalf noted that the Athletics Program at Kits is going strong. Students encouraged to go to try-outs and to get involved.	
1.08	-due to a computer glitch with the new VSB system it became apparent that parents have not been receiving the school Synvoice e-newsletters that have been sent out. This problem will be solved as soon as possible. -the Kits Bulletin on the school web site has daily information. -Kits PAC e-news is a separate e-mail newsletter that comes from the PAC. If parents have not already signed up to receive this, they need to send their permission to Kitspac@hotmail.com.	Chris
1.09	<b>Treasurer's Report</b> – Cathy Goodban -account summary distributed. -bank balance in Admin Account is \$6,597.89. -bank balance in Gaming Account is \$1,183.75 -provincial government has reduced gaming funds to schools this year by 50%. Last year the school received \$28,683. This year it is more likely to be around \$14- 15,000. Parent fundraising this year is more critical than before. KitNOW! is a direct donation fundraising campaign and the only fundraising the PAC does. Parents urged to contribute to KitsNOW! -new second signatory needed for PAC cheques. -moved that Lisa Herrera become signatory. Seconded. Carried.	Info
1.10	<b>Canadian Parents for French (CPF) Report</b> – Lesley Wright -CPF advocates for French Language in schools including both French Immersion and the regular French language programs. -advocates for excellence in French programs. -CPF is national, provincial and local. -Kits is part of CPF Vancouver North Chapter. -there is currently a provincial CPF membership drive. Parents encouraged to become members of CPF. -French for the Future event upcoming.	Info
1.11	<b>School Renewal / Seismic Upgrade</b> – James Burton -a school Visioning Workshop occurred in February over two days. Out of workshop developed the Kits Pac vision document. All seismic-related documents are on the school web site. -current aim is to get the VSB to respond to the vision. -arranging for Kitsilano Secondary's VSB Trustee representative, Patti Bacchus, to come to the next PAC meeting to provide an update on the seismic issue. -Committee II of the VSB currently meeting and making proposals regarding Kits. -currently Kits PAC has no Seismic Sub-Committee planned.	Info
1.12	<b>Communications Report</b> – Mary Chipman -yellow handout from school has details for getting on the PAC e-news list. -medical emergency form was missing from yellow handout. -Ministry of Education has a new computer system. Has many modules that can be add-ons. -will try setting up a Facebook network for Kits parents. -PAC meets every month. Early meeting in February due to Olympics and no meeting in March due to Spring break. Parents strongly encouraged to attend PAC meetings and stay involved. -trying to line up speakers. One is Daniel Belanger who is in charge of the French Immersion program in the District. -PAC publishes Dial-A-Demon student directory of names and phone numbers. Very useful to parents and students. Parents should sign on. -School Planning Council Elections will be in November.	Info

End of Minutes to meeting of 15 September 2009

