

KITSILANO SECONDARY SCHOOL 08/09
SCHOOL RENEWAL/SEISMIC MITIGATION COMMITTEE
MINUTES 04

14 January 2009

PRESENT:

- Alex Grant, Principal; Karen Coflin, teacher
- James Burton, Larry A. Bengé, Gwyneth Edgcumbe, Paul Edgcumbe, Andrew Larigakis, Lisa Herrera, Diane Montgomery, Paige Axelrod, Mary Chipman, Thomas Winkler,
- Linda Allen, CitySpaces; Andy Hiscox, CitySpaces, Elizabeth FitzZaland, CitySpaces.

Location: 3rd Floor Staff Room - Kitsilano Secondary School

	Minutes	Action
4.01	-All present introduced themselves, and the Facilitators for the PAC Visioning Day, CitySpaces, were introduced to the Committee.	Info
4.02	-a revised version of the Survey including suggestions from Linda Allen of CitySpaces was distributed to all. Each of the proposed revisions was examined and discussed. A "final" version of the survey was agreed to by the Committee. Survey also includes days and times of the Visioning Day and Open House.	Info
4.03	-Andrew to make survey revisions to Word document. Paul to revise the Survey Monkey version.	Andrew / Paul
4.04	-Survey to go out January 15 th and close at midnight on February 15 th . Mary Chipman in charge of survey distribution.	Mary
4.05	-Committee informed that the Visioning Day sub-committee comprising of Alex Grant, Julie Bond, Ivet Bell, James Burton, Paige Axelrod and Andrew Larigakis met earlier in the day with Linda Allen and Elizabeth FitzZaland of CitySpaces to review a draft outline of the Visioning Day program. Committee had recommended some revisions to the outline which were made to the document during the day by CitySpaces.	Info
4.06	-outline for Visioning Day distributed to Committee by CitySpaces.	Info
4.07	-CitySpaces has recommended that in addition to the Visioning Day, there be an evening set aside for an Open House to which people can come, review posted material, discuss their concerns and network. This evening would be the evening prior to Visioning Day. Visioning Day has been set for February 14 th , with the Open House evening being February 13 th .	
4.08	-CitySpaces will be responsible for the organizational aspects of the event while the Renewal Committee, through the Visioning Sub-Committee, will advise on content and provide substantial assistance with the Open House portion of the format.	Info
4.09	-CitySpaces will provide a report of summarizing the findings of the Visioning Day and Open House. In their report they will also weave in the results of the Survey. The CitySpaces report will be available on February 23 rd .	CSpaces
4.10	-Committee members requested that they be able to see some previous reports done by CitySpaces. CitySpaces to forward examples to sub-committee.	CSpaces
4.11	-Paige felt we need to more clearly define the "deliverables" for CitySpaces.	Info
4.12	-Motion introduced: "The Seismic Committee supports the process using CitySpaces". Seconded. Carried.	Info

End of Minutes to meeting of January 14th, 2009

Minutes by Andrew Larigakis